

**LOS ANGELES DEPARTMENT OF WATER AND POWER  
MARITAL STATUS CHANGE REQUEST**

Date: \_\_\_/\_\_\_/\_\_\_\_\_

**DWP Personnel Services Office  
111 North Hope Street, Room 546  
Los Angeles, CA 90012**

To Whom It May Concern:

Please amend your records to update my marital status. (Circle new marital status):

Married

Divorced

Widowed

Yours truly

\_\_\_\_\_  
(Your **NEW** Signature here)

EMPLOYEE NO:	
STREET ADDRESS:	
CITY, STATE, ZIP:	
PHONE:	
SOC. SECURITY NUMBER:	
PAYROLL NUMBER:	
CLASS TITLE:	
CLASS CODE:	
WORK LOCATION:	

**EFFECTIVE DATE** (Personnel Use Only): \_\_\_/\_\_\_/\_\_\_\_\_

**INSTRUCTIONS:** Please attach a copy of your marriage license, divorce paperwork or other legal document indicating your change in marital status. Submit to:

**LADWP PERSONNEL SERVICES OFFICE - JOHN FERRARO BUILDING (JFB) ROOM 546**